TWYFORD & THORPE SATCHVILLE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 21st May 2019 at 7.30 pm in Twyford Village Hall

**Those Present:** Mr. M Jones [Chairperson] Mr. D R G Angrave

 Mrs. C Dale Mrs. R S Johnson

 Mr J Holland Mr. P. Challoner (Clerk)

 There were no members of the public present

**37/19 Apologies for absence:**

There were no apologies for absence.

**38/19** **Minutes of the last meeting.**

The minutes of the meeting held on 16th April 2019 and previously circulated to members, were accepted by the members and signed by the Chairperson.

**39/19 Election of Chairperson and Vice Chairperson 2019/20.**

Mrs Johnson proposed Mr Jones as Chairperson and Mr Angrave proposed Mrs Dale as Vice Chairperson. These proposals were seconded by Mr Angrave and Mrs Johnson and carried.

**40/19 Declarations of interest:**

 There were no declarations of interest relating to agenda items.

**41/19 Matters arising from the minutes:**

 **1] Parish owned street lights –** Work still outstanding, LCC to be contacted.

 **2] Drains –** Work outside the Fox Inn has been completed. Highways to be contacted for an update.

 **3] Parking issues –** Me Jones has met a police representative to discuss the problems but they have no means of enforcement. Mr Jones to write again to residents seeking their assistance.

 **4] Twyford noticeboard –** Work on new door still outstanding.

 **5] Borough election –** It was confirmed that Leigh Higgins has been re-elected. **6] Housing Needs Survey –** Mr Jones said that he wished to be informed of any requests for housing within the Parish.

**42/19** **Correspondence for discussion:**

 **1] South West Framland** – Members noted the correspondence from this

community group.

**43/19 Finances:**

 **1] Invoices for payment –** The following were approved for payment:-

Bank of Ireland – unpaid charge [cheque returned] £ 6.00

 Twyford Village Hall – Hire of rooms 21.5.19 £ 11.50

 Somerbys – Payroll administration £ 192.00

 **2] Receipts –** Allotment rents £ 418.00

 Half year precept £5,430.00

 **3] Bank Balance –** This was £8,549.93 as at 30th April 2019.

 **4] Internal Audit –** Confirmation of an unqualified audit.

 **5] Certificate of Exemption –** This allows the Parish to avoid sending

documents to the external auditor so long as they are published on the website.

 **6] Annual Governance Statement 2018/19 –** Members considered and

approved the document.

 **7] Accounting Statement and Variances –** Members considered and approved

the document.

 **8] Other documents provided for information –** These were Receipts and

Payments Account as at 31.3.19 and Asset Register as at 31.3.19.

**44/19 Planning:**

 **18/01524/FUL –** Walnut Cottage, Thorpe – Withdrawn

 **19/00224/FUL –** 6 Main Street, Twyford – Refused by MBC.

**45/19 Councillors’ reports and any other matters for information:**

 **1] Housing development –** Mr Holland expressed some concern as to the development of 19 dwellings along Tilton Road, Twyford – No action on the site to date.

**46/19 Next meeting:**

 It was agreed that the next meeting would be held in Thorpe Satchville Village Hall on Tuesday 25th June 2019 at 7.30 pm.

 The Chairperson closed the meeting at 8.15pm.